

Monroeville Finance Authority
2700 Monroeville Blvd
Monroeville, PA 15146

Regular Meeting of the Board
Date: Tuesday - April 28, 2026 7pm

President, Amy Capara
Vice Chair, Daniel Marston
Secretary, Stephanie Katofsky
Treasurer, Tim Joyce
Assistant Secretary-Treasurer, Susan Moser- Sekerchak

Agenda

- I. Call the meeting to order at 7:02pm
- II. Roll Call
 - A. Amy Capcara - present
 - B. Daniel Marston - present
 - C. Tim Joyce - present
 - D. Susan Moser-Sekerchak - present
 - E. Stephanie Katofsky - present
 - F. Also present:
 1. Allison Ramsey - Monroeville 7th ward council
 2. Jim Brown - consultant
 3. Solicitor - John Prorok - present
- III. Agenda Review
- IV. Public Comments on Agenda Items
- V. Approval of Minutes
 - A. Approval of the Minutes of the regular meeting held January 20, 2026.
 1. Motion was made at 7:03pm by Daniel and seconded by Susan and all members favoured unanimously to approve the minutes for January 20, 2026.
 - B. Approval of the Minutes of the regular meeting held February 26, 2026
 1. Motion was made at 7:04pm by Daniel and seconded by Tim and all members favoured unanimously to approve the minutes for February 26, 2026.
- VI. Treasurer's Report
 - A. Huntington Bank account balance as of March 31, 2026 \$39,829.31.
- VII. Solicitors' Report
 - A. April 28 - John followed up with 2026 bond. They wired the bond out today and payment in May from the 2023 bond.
- VIII. Old Business
 - A. Website Update - Jim Brown; Review of proposals
 1. Jim Brown brought three proposal to review: The Write Design, Elemental Softworks, RavenRocks Agency

- a) Motion was made to approve The Write Design 7:29pm and was unanimously approved with one sustained.

IX. New Business

- A. Approval of the 2025 Audit by Maher Duessel
 - 1. Motion was made at 7:31pm by Daniel and seconded by Tim and all members favored unanimously to approve the 2025 audit.

X. Approval of Invoices

- A. Redshift Invoice No. 2026-1049 in the amount \$199 (January 2026)
- B. Redshift Invoice No. 2026-1081 in the amount of \$199 (February 2026)
- C. Redshift Invoice No. 2026-1106 in the amount of \$199 (March 2026)
- D. Redshift Invoice No. 2026-1040 in the amount of \$199 (April 2026)
- E. MBM Invoice No. 125580 in the amount of \$3,119.20
- F. Maher Duessel Invoice No. 1107548-F in the amount of \$2800
 - 1. Motion was made at 7:32pm by Stephanie and seconded by Sue and all members favored unanimously to approve the invoices.

XI. Board Member Reports and Announcements

- A. Statements of Financial Interest are due on May 1, 2026
- B. Next Meeting: Tuesday: July 28, 2026 at 7:00pm

XII. Adjournment

- A. Meeting adjourned 7:36pm by Dan and seconded Tim.