

Monroeville Finance Authority
2700 Monroeville Boulevard
Monroeville, PA 15146

Regular Meeting Of The Board

Date: Tuesday—July 16, 2024 **7PM**

Location: Monroeville Municipal Building

Officers

Andrew Kennedy, Chair
Daniel Marston, Vice-Chair
Amy Capcara, Treasurer
Tim Joyce, Secretary
Susan Moser-Sekerchak, Assistant Secretary-Treasurer

MINUTES

I. Call to Order

Meeting called to order at 7:04 p.m.

II. Roll Call

All Members present

III. Agenda Review

IV. Public Comments on Agenda Items: Mr. Alex Graziani, Municipality of Monroeville, Manager was in attendance.

V. Approval of Minutes for the Regular meeting held on April 16, 2024

Board voted 5-0 to approve a conditional revision of the minutes which will be sent by email.

Moved for approval by Dan Marston

Seconded by Andrew Kennedy

Passed unanimously 5-0 to

VI. Treasurer's Report

Current Bank balance: \$135,454.97

Amy reviewed the balances and payments received including \$100,000.00 from UPMC EDI on June 12 and \$9203.75 on May 6, 2024 from UPMC EDI.

VII. Solicitor's Report

MFA received a Right to notify: PA Open Book Law: it's a group that requests to have open books to the public information on employees, salaries, land ownership. Right to know can request the information to DCED Department of Economic Development. Board approved for solicitor to write a letter on the MFA's behalf.

Motion made to pay the auditor's invoice for payment. Andrew Kennedy made the motion and Amy Capcara seconded, all in favor.

VIII. Old Business

Invoice to UPMC sent by Solicitor on June 4, 2024

IX. New Business

- a. Approval of invoice of \$2,500.00 from Maher Dussel for the 2023 audit.

Moved for approval by Dan Marston, seconded by Amy Capcara, passed unanimously 5-0

- b. Approval of invoice 114926 for the period ending May 31, 2024 from MBM for \$576.30

Moved for approval by Dan Marston and seconded by Andrew Kennedy, unanimously approved 5-0

- c. Redshift invoice 2024-1605 for \$225.00 and 2024-1685 for \$597.00

Moved for approval by Amy Capcara, seconded by Dan Marston, unanimously approved 5-0

- d. Discussed Board roles and expirations of members

Dan Marston would like to be re-elected to the board. Alex Graziani reviewed the policy and requested application and resume like a corporate employee. Andrew's term is up in 2026 is unsure about serving another term.

Authority reviewed the terms for board members. Sue Moser is 2028, Amy Capcara is 2026, Dan Marston is 2025.

X. Board Member Reports and Announcements

XI. Next schedule meeting: October 15, 2024, 7 PM

XII. Adjournment at 7:43 p.m. Moved for approval by Dan Marston and seconded by Amy Capcara unanimously approved 5-0.