Monroeville Finance Authority
2700 Monroeville Boulevard
Monroeville, PA 15146
http://monroevillefinanceauthority.org/

REGULAR MEETING OF THE BOARD
Date: Tuesday – July 21, 2020
Time: 7:00 PM
Location: Monroeville Municipal Building

Meeting Minutes

I. Call to Order

Meeting Called to order at 7:04PM.

II. Roll Call

The following members were present: Daniel Marston (Chairperson), Jim Brown (Vice-Chairman), and Frank Pekarek (Assistant Secretary-Treasurer). RJ Mycka (Treasurer) and Peter Halesey (Solicitor) participated via speaker phone. Dominic Zappa (Secretary) was absent.

III. Agenda Review

No amendments to the agenda were made.

IV. Public Comments on Agenda Items

No members of the general public were present.

V. Approval of minutes of the previous meeting held April 28, 2020

Mr. Mycka made a motion to amend the minutes to include the discussion between he and Mr. Prorok regarding the payment of MBM invoice #91483. During the discussion, Mr. Prorok had asked Mr. Mycka to hold of on sending payment to MBM due to staffing issues at the office in response to the Corona virus quarantine. Mr. Brown seconded the motion. Dr. Marsten and Mr. Brown stated that they both recalled the discussion. The motion passed by a unanimous vote of 4-0.

Mr. Pekarek then motioned to approve the minutes as amended. Mr. Brown seconded. The amended minutes of the meeting held on April 28, 2020 were approved by a unanimous vote of 4-0.

VI. Treasurer's Report
   a. Huntington Bank account balance as of July 21, 2020 is $106,777.06

Mr. Mycka stated that payment was received on July 8th in the amount of $100,000 for the 2012 Series Bond issue. Mr. Brown made a motion to accept the Treasure's Report. Mr. Pekarek seconded. The motion passed by a unanimous vote of 4-0.

VII. Solicitor's Report

Mr. Halesey reported that the firm invoiced UPMC for the payment received on July 8th, and the firm also arranged for the public advertisement of the 2019 Audit Report.

VIII. Old Business

a. Maiello, Brungo, and Maiello invoice #91483 in the amount of $263.75

Mr. Brown stated this item was included on the agenda because payment had not been sent to MBM. Mr. Mycka reiterated the points discussed in amending the minutes. Mr. Halesey stated he would discuss with Mr. Prorok the process of remittance.

b. Archiving MFA files using Microsoft OneDrive.

Mr. Brown stated that he had created a OneDrive account using his MFA email address. He emailed instructions to other board members asking them to do the same. After the accounts were created Mr. Brown could then share the files with the other board members. Mr. Brown explained he had investigated other free cloud service providers and it was his opinion that Microsoft offered the best overall free service. Other providers (such as MEGA, pCloud, MediaFire, Dropbox, Box, Degoo, Google Drive, Yandex Disk, Blomp, Letsupload, Jumpshare, MyDrive, Amazon Drive, and TenCent Cloud) had limitations that would not work well for the MFA. Some of these limitations include: lack of ability to share files, lack of basic security features, file size upload limitations, bandwidth limitations, account expiration after inactivity, and limited web app functionality.

Mr. Brown asked the Board to try using OneDrive and let him know their impressions. If the Board liked OneDrive they could stay with it. If the Board is not satisfied with OneDrive, then Mr. Brown stated he would continue to search for alternatives.

IX. New Business

a. Maiello, Brungo & Maiello invoice #93512 in the amount of $330.00
b. RedShift (Mirage Mar-Com) invoice #6296 in the amount of $447.00
c. RedShift (Mirage Mar-Com) invoice #6649 in the amount of $70.00

Mr. Brown motioned to approve all of the invoices under a blanket motion. Mr. Pekarek seconded. The motion passed by a unanimous vote (4-0).

X. Board Member Reports and Announcements

a. Next meeting Tuesday, July 21, 2020 (Alternate Date: Tuesday, July 28, 2020)

Dr. Marsten reminded the Board of the next meeting date. He also reminded Mr. Brown that his term is set to expire at the end of the year. Mr. Brown stated he was aware of this.

Dr. Marsten inquired the need to work with Council to find a new Board member in order to maintain consistency of membership. Mr. Brown stated Council would begin advertising the pending vacancy during September or October. Dr. Marsten expressed concern that a new appointment may not be made in time for the January 2021 meeting date. Mr. Halesey stated that as per the Pennsylvania Municipal Authorities Act, Mr. Brown could remain on the Board beyond December 31 , until a successor is appointed by Council.

XI. Adjournment

Motion by Mr. Pekarek to adjourn the meeting, seconded by Mr. Mycka. The motion passed by a unanimous vote (4-0). The meeting ended at 7:25PM.