

MONROEVILLE FINANCE AUTHORITY (MFA)
Meeting Minutes

September 26, 2012

I. Call to order

Motion to adjourn by Tom Weikel, 2nd by Virginia Finnegan. Chairman Rich Lopiccolo The meeting of the Monroeville Finance Authority was called to order at 7:36pm on September 26, 2012, Conference room; Municipality of Monroeville Bldg.

II. Roll call

Debbie Balcik conducted a roll call. The following members were present: Virginia Finnegan, TomWeikel, Gary Pugliano, Rich Lopiccolo, Debra Balcik

Council Liaison: Bernard Erb in attendance.

III. Approval of minutes from last meeting: Approved minutes from 2 prior meetings, July 2012 and August2012. Roll call completed all approved.

IV. Public comment on agenda: None

V. Business matters of the Authority

Appointing a Solicitor: Received proposals from Sebring & Associates, Bruce Dice and Associates, Maiello, Brungo, Maiello,LLP. Discussion of proposals from MFA reviewed that the board is not interested in monthly fees, discussion of retainer and the hourly rate. The firm of Maiello, Brungo, Maiello will be selected if they will agree to drop the monthly retainer and negotiate the hourly rate. They will be sent a certified letter upon acceptance of the agreement. Motion by Virginia Finnegan to appoint Maiello, Brungo, Maiello,LLP with the dropping of the retainer and maintaining the hourly rate as per their submitted letter. Second by TomWeikel, roll call approval by all members.

Financial Matters: Approved for payment of bills, roll call completed all in agreement.

Payment to Bruce Dice and Associates for work on organization of MFA: 3,130.20
motion by TomWeikel, 2nd by Gary Pugliano.

Payment to Rich Lopiccolo 18.14 office supplies motion by TomWeikel, 2nd by Gary
Pugliano.

Payment to Debbie Balcik 28.75 for postage for certified letters motion by TomWeikel,
2nd by Gary Pugliano.

Public Request: None

No other public comment.

Discussion of bylaws: Bylaws approved.

Setting a permanent meeting schedule: This action is deferred to the next meeting.

The board decided to seek a solicitor and then determine a meeting schedule. The board needs clarity on what council needs to approve and what can be directly handled by the board. This will be discussed after a Solicitor is selected. Tentatively a bimonthly meeting schedule is proposed.

Next meeting November 14, 2012 at 7 PM Monroeville Municipal building, room to be determined. Rich Lopiccolo will contact Lynette McKinney concerning the room for the next meeting.

Adjournment

Motion to adjourn by Tom Weikel, 2nd by Virginia Finnegan. Chairman Rich Lopiccolo adjourn the meeting, at 8:30pm.

Minutes submitted by: Debbie Balcik, Secretary, MFA