

# **MONROEVILLE FINANCE AUTHORITY (MFA)**

## **Meeting Minutes**

August 21, 2012

### **I. Call to order**

**Chairman, Rich Lopiccolo.** The meeting of the Monroeville Finance Authority was called to order at 7:00pm on August 21, 2012, Conference room; Municipality of Monroeville Bldg.

### **II. Roll call**

Debbie Balcik conducted a roll call. The following members were present: Virginia Finnegan, Tom Weikel, Gary Pugliano, Rich Lopiccolo, Debra Balcik

**Council Liaison:** Appointed to the MFA at the last Council meeting is Bernard Erb. He defined his role as a liaison and that he is not permitted to vote during MFA business matters. His role is to bring concerns of the MFA to Council and Municipality management. All authorities have a liaison.

### **III. Approval of minutes from last meeting: Not all members had received the meeting minutes via email. To be resent and reviewed and approved at next meeting.**

### **IV. Business matters of the Authority**

**Appointing a Solicitor:** The Board had contacted various firms about the possible position of Solicitor to the Board. Receiving only one letter of request to be the solicitor from Sebring & Associates and a letter from Bruce Dice declining the offer. The board voted unanimously to resend the letters as the Maiello, Brungo, Maiello firm did not receive the letter. The new letter would be sent certified to each office. In the letter we will ask for clarity as to whom from the firm would be attending and if it was an associate who would be attending. They will have a deadline of September 17, 2012 to respond in writing.

Letters will be sent to the following: Craig Simpson, Robert Wratcher, Bruce Dice and Associates, Maiello, Brungo, Maiello, Brenda Sebring

**Financial Matters:** Deposit at Huntingdon bank 135,000 from the closure of the UPMC bond. Account was opened July 26, 2012; deposit was made July 31, 2012. 356,465,000 was the bond but UPMC paid the fee based on 420 million. Discussion of expenses of the MFA with a decision to present the Municipality of Monroeville with 120,000 and maintain 15,000 in the MFA account. This was proposed by Virginia Finnegan and seconded by Tom Weikel, approved by entire board. A large check will be presented at the September 11, 2012 Council meeting by Tom Weikel and any board member that can attend.

**Public Request:** Request for transcript of the bond transcript was submitted by John Lacny (request filed in MFA folder). Mr. Lacny attended the meeting and it was agreed that Rich Lopiccolo would contact the solicitor to handle the issues with the request.

**No other public comment.**

**Discussion of bylaws:** Will be removed from standing agenda until review or changes need made.

**Setting a permanent meeting schedule: This action is deferred to the next meeting.** The board decided to seek a solicitor and then determine a meeting schedule. The board needs clarity on what council needs to approve and what can be directly handled by the board. This will be discussed after a Solicitor is selected. Tentatively a bimonthly meeting schedule is proposed.

**Next meeting** to discuss the Solicitor applications, September 26, 2012 at 7pm in the Monroeville Municipal building, room to be determined. Rich Lopiccolo will contact Lynette McKinney concerning the room for the next meeting and for the handling of MFA mail. He will also contact Mr. Zurich about request for documents.

## **Adjournment**

Chairman, Rich Lopiccolo. adjourn the meeting, 2<sup>nd</sup> by Tom Weikel and approved by the entire board at 8:00pm.

Minutes submitted by: Debbie Balcik, Secretary, MFA