

Monroeville Finance Authority
2700 Monroeville Boulevard
Monroeville, PA 15146
<http://monroevillefinanceauthority.org/>

REGULAR MEETING OF THE BOARD

DATE: Tuesday - October 18, 2016

TIME: 7:00 PM

LOCATION: Monroeville Municipal Building

MEETING MINUTES

I. Call to Order

The meeting was called to order at 7:27PM.

II. Roll Call

The following members were present: Jim Brown (Chairman), RJ Mycka (Vice-Chairman), Beth Belasco, John Prorok (Solicitor), Tim Little (Manager, Municipality of Monroeville), Linda Gaydos (Municipal Council Liaison). The following members were absent: Virginia Finnegan (Treasurer), Anthony Vannelli.

III. Agenda Review

The Board accepted the meeting agenda as presented.

IV. Public Comments on Agenda Items

There were no members of the general public present.

V. Approval of the Minutes of Previous Meetings

The minutes from August 1, 2016 were approved by a vote of 3-0. Motion by Mr. Brown. Second by Mr. Mycka. The motion carried unanimously.

VI. Treasurer's Report

In the absence of Mrs. Finnegan, Mr. Brown presented the Treasurer's report. As of September 30, the MFA bank account balance is \$196,908.75.

VII. Solicitor's Report

Mr. Prorok presented payments received from UPMC in the amount of \$30,152.50 representing the annual payments for the 2013B Bond (\$17,652.50) and the 2014B Bond (\$12,500.00). Mr. Brown took possession of the checks and stated he would deposit them in the MFA bank account on Wednesday (Oct 19).

VIII. Old Business

Mr. Brown stated the Board is still in need of a Secretary. Mr. Prorok reminded the Board that the MFA By-Laws require the Board to re-organize at their annual meeting in January. The Board agreed to postpone consideration of a Secretary until such time.

Regarding the issue of P.O. Box 61, Mr. Brown made a motion not to re-new the agreement with the Postal Service when it expires at the end of the year. Mr. Mycka seconded the motion. The motion carried unanimously. Mr. Little reminded the Board that receiving official mail in his office would not be a problem or inconvenience for his staff. Effective immediately, the MFA's official mailing address will be advertised as: 2700 Monroeville Blvd.

IX. New Business

The following invoices were approved for payment by a vote of 3-0. A blanket motion made by Mr. Brown. Second by Mr. Mycka. The motion carried unanimously.

- Maiello, Brungo & Maiello invoice #72543 in the amount of \$576.00
- Maiello, Brungo & Maiello invoice #73187 in the amount of \$514.60
- Mirage Mar Com invoice #25712 in the amount of \$297.00

The Board unanimously approved payment of \$175,000.00 to the Municipality of Monroeville. The motion was made by Mr. Brown, seconded by Ms. Belasco. Mr. Little and Mrs. Gaydos thanked the Board. Mr. Little stated the funds would be made part of the General Fund and are not specifically earmarked for any program or project.

The Board unanimously approved the proposed meeting calendar for 2017. The motion was made by Mr. Brown, seconded by Mr. Mycka. Mr. Brown stated the meeting calendar includes alternate dates that will be used only if needed. If not needed, public notification only needs to be posted on the front door of the Municipal Building. This spares the Board of additional advertising costs. Mr. Prorok stated his office would handle the required newspaper advertising of the 2017 meeting dates.

X. Board Member Reports and Announcements

Mr. Brown noted that the term of Anthony Vannelli expires at the end of the year. He further noted that Mr. Vannelli had failed to attend any of the Board meetings. Mrs. Gaydos assured the Board that the vacated seat will be properly advertised to allow for other residents to apply for appointment to the Board. She further stated she would encourage Council to fill the seat in time for the next Board meeting on January 17.

No other Board members offered a report or announcement.

The next meeting will be held Tuesday, January 17, 2017 (alt. date: Tue., Jan. 24, 2017).

XI. Adjournment

Upon motion from Mr. Brown, second by Mr. Mycka, followed by a unanimous vote, the meeting was adjourned at 8:05PM.

Approved by the Board, January 17, 2017.