

Monroeville Finance Authority  
2700 Monroeville Boulevard  
Monroeville, PA 15146  
monroevillefinanceauthority.org

---

## QUARTERLY BOARD MEETING MINUTES

The meeting was called to order at 7:50 PM, on 26 August 2015, in the Monroeville Municipal Building by Jim Brown.

### Roll Call:

**Present:** Tim Little, Jim Brown, RJ Mycka, Virginia Finnegan, Linda Gaydos, John Prorok.

**Missing:** Gary Pugliano, Deb Balcik,.

The meeting minutes from 21 July 2015 were unanimously approved by a 3-0 vote. Original motion by VF, 2<sup>nd</sup> RJM.

There was discussion between Curt Brooks of Mirage and the board about enhancing the website for more visibility, as well as security enhancements. It was determined that the board will come up with a list of desires, forward it to Mirage, and they would price it out and get back to the MFA.

### Committee Reports:

**Treasurer's Report:** She said her Excel worksheet is a work in progress. She mentioned that the contract is up with the Auditor Maher-Duessel (MD) for the end of this year. We planned to explore the possibility of trying to give this to business to Monroeville Merchants, or VF said that she highly recommends renewing with MD.

**Solicitor's Report:** He turned over a check for \$100,000 to the MFA from the original UPMC bond as this year's payment.

**Old Business:**

1. Payment to Maher and Duessel was rendered for the 2014 Audit, \$1100, unanimously. Original motion by VF, 2<sup>nd</sup> RJM.
2. Payment to Maiello, Brungo & Maiello for \$3142.50 was rendered by a 3-0 vote. Original motion by VF, 2<sup>nd</sup> by RJM. The check was handed to him directly.
3. Payment to Mirage for \$3350, was deemed complete in June, by phone voting.

**New Business:**

1. Discussion on the need to renew the post office box was discussed. It was deemed necessary for security reasons, payment will be rendered before 31 December 2015. The vote was 3-0, original motion by RJM, 2<sup>nd</sup> by VF.

**Other Business:**

We decided to disperse payment of \$100,000 to the borough of Monroeville at the next Council meeting on September 8th. We are looking into obtaining a giant sized check for this event.

We voted 3-0 to remove former board member names from the MFA checking account, and only allow VF and JB the ability to write checks. This measure was adopted 3-0 unanimously, the original motion was by RJM and 2<sup>nd</sup> by VF.

At the next meeting, we plan to explore our budget, and determine how much we plan to keep in the account at any one point and time. Also, at the next meeting we were hoping to have a more clear picture of how to generate more business.

We also were asked by LG, to set a calendar for 2016.

The next meeting is scheduled for 20 October 2015.

**Other Board Member Reports/Announcements:**

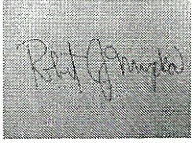
RJM was asking how to look for other sources of Revenue.

JB said he wants to explore how to expand the Finance Authority, possibly even a paid position (commission-based), to obtain new business. JB plans to explore

**Adjournment:**

Motion by RJM, second by VF at 9:29 PM.

Respectfully submitted,

A rectangular area containing a handwritten signature in dark ink. The signature appears to be "Robert J. Myka" written in a cursive style.

Robert J. (RJ) Myka